

ENVIRONMENTAL HEARINGS OFFICE

Minutes of Meeting August 11, 2009 9:00 a.m.

The August 2009 meeting was called to order by Chair Andrea McNamara Doyle in the Boards' office in Lacey, Washington. Present were Chair Andrea McNamara Doyle, Board Members Kathy Mix and William Lynch, Administrative Appeals Judge Phyllis Macleod, Administrative Manager Robyn Bryant, and Hearings Coordinator Debbie Joblonski. Minutes of the July 2009 meeting were read and approved as corrected.

Handouts were distributed for review which included the pollution, shoreline, forest practice, hydraulic, and environmental and land use appeals filed, a brief summary of all cases that have closed and the Case Statistics Report.

Appellate Update

Chair Andrea McNamara Doyle reported that there were no new superior court appeals since the July 2009 meeting.

Mitigations/Appeals

When EHO receives a request for mitigation/appeal, addressed specifically to EHO rather than to the regulatory agency, we will open a new case file and contact the regulatory agency to see if they received the request as well. If the regulatory agency did receive the same appeal/request for mitigation, we will hold the appeal open in our office until there is an outcome from the regulatory agency and we are notified by the appellant as to their wish to either dismiss or continue their appeal to EHO.

If the regulatory agency has not received the request for mitigation, EHO will contact the appellant to clarify whether they are asking for mitigation with the regulatory agency or whether they are requesting an appeal under EHO.

If EHO receives a copy of a mitigation request that is addressed directly to the regulatory agency, a file will not be opened.

IT Portfolio/IT Security Plan

The State requires that the IT Portfolio, IT Security Plan, and Disaster Recovery/Return to Business Plan be reviewed and updated annually. Copies of the updated documents were distributed prior to the meeting.

With regard to the IT Portfolio, there will be a discussion of what may be the next step in implementing the IT projects identified for the office.

The office security system was reviewed. The security system will be tested at least on a quarterly basis. Everyone was also reminded that during any necessary evacuation of the office, the Northeast side of the building is the designated meeting place.

Additional Business

EHO's Retreat will be August 17, 2009. Phyllis will lead us in an exercise about Appreciative Inquiry and Bruce Turcott, Assistant Attorney General will be speaking on Ethics.

Meeting adjourned.

Debbie Joblonski
Hearings Coordinator